## PTO Membership online

## **3 EASY STEPS TO GET STARTED:**

- Visit the PTO website, <u>rclindseypto.org</u> and click the "Membership" tab in the navigation bar.
- 2. Click the "Login to Membership Toolkit" button.
- 3. Create a secure Membership Toolkit account by filling out the family information, student form and directory publish preferences. (If you already have an account, please update your information.)

Once these items have been completed, please go to "My Account" > "My Forms/Paperwork" and complete the following 3 forms:

- ✔ PTO Membership
- Classroom Party Support
- ✓ Committee Volunteer Interest Form

When all forms are complete, proceed to checkout.

CREDIT CARD TRANSACTIONS ARE SECURELY PROCESSED THROUGH MEMBERSHIP TOOLKIT

Membership Toolkit is the service that empowers us to make purchases and complete paperwork – all online. The goal is to save time, and to work together more efficiently!



## **REMEMBER YOUR LOGIN!**

PTO website url:	rclindseypto.org
Username (email address):	
Password:	

If you have questions or need assistance, please email shelley@shelleygierman.com