

MINUTES

Stated Meeting of the R.C. Lindsey Parent Teacher Organization

September 5, 2014

Call to Order

With 14 members in attendance, along with Principal Dahlhofer, the meeting was called to order by President **Amy Timm** at 8:52 am.

Treasurer's Report

Approval of the 2014-2015 Budget

The treasurer, **Sarah Mann**, reported on changes in the budget from previous years, noting that there is money in PVR line that needs to be spent. The line previously used for Family Fun Day line will be used in 2014-15 for a 50th Anniversary party in which everything will be free except raffle baskets. This will likely require a second fundraiser later in the year. It was reported that the following lines were added:

Night at the Arts (in preparation for its happening in the spring)
Literacy Day
Donuts at Dawn (added back after being absent from last year's budget)
Teacher Breakfast
Convocation

It was noted that money spent on Teacher Breakfast and Convocation needs PTO approval in May in order to spend it the following August. Playground Maintenance was increased to repaint on the new pavement. Money was added to Long Term Projects.

Action: The 2014-2015 budget was moved, seconded, and approved.

Audit Report

The audit report was presented. It was noted in report that financial documentation was missing from budget year 2013-2014. The audit report suggests that:

- PTO have a better system for check requests. (This is already completed; the new forms are in the office.)
- Receipts being turned in for reimbursement only have items on them pertaining to PTO.
- Members remember that PTO can not reimburse for tax. Tax Exempt forms are in the office. Costco will not use them.

Administration Reports

Mrs. Cunningham

Amy Timm spoke on behalf of **Mrs. Cunningham**, letting us know about the 3R program: Respectful, Responsible and Ready to Learn. This will be a school wide reward program. Mrs. Cunningham will try to be at the next meeting to talk further.

Mr. Dahlhofer

Mr. Dahlhofer spoke about Positive Behavior rewards. There is a new lockdown procedure, ALICE. The first drill will be September 30. Lobby Guard will begin in October. Driver's licenses will be required to enter the school. A Chesterland Police Office is going to be around school more often during arrival time so the students are familiar with them.

Chairperson Introductions

Misty Caudill volunteered to chair Junior Great Books. **JoAnne Obranovich** volunteered to learn the Website. **Andrea Milnar** volunteered to chair Sunshine.

Old Business

Golf Outing was in August at a new venue, Chardon Lakes. The venue was very nice. The event will be this coming spring. Last year's event made \$758.

New Business

Teacher Requests

Mrs. Schultz turned in a bill for caterpillars. **Mrs. Harrison** inquired about who will pay for transportation for the 4th grade field trip to the Cleveland Orchestra. It was thought that the district should pay for transportation. **Mrs. Trentanelli** requested funds for First in Math for the 1st Graders. Funding will be looked at for the entire school.

Action: A motion was made, seconded and approved that up to \$500 be spent on First in Math, funding the first grade request in full with the entire school being funded if the cost does not exceed \$500. (If the cost does exceed \$500, only first grade will be funded by PTO.)

Donuts at Dawn

A date needs to be set.

Brick for Turf Project

Action: A motion was made, seconded, that the Lindsey PTO spend \$250 to sponsor a brick for the turf project at the high school.

Winter Parties

Parties will still be in the gym by grade level, but will be *parties*, not movies, this year. Room parents and classroom volunteers will be in charge of stations.

50th Anniversary Party

A 50th Anniversary Party will be April 25th from 2-4 p.m. PTO is looking into having a pavilion built as a gift to the school. The Jennings Foundation will be asked for grant money, and Kiwanis will be asked to help. An Boy Scout is making picnic tables for his Eagle Scout project.

April Meeting Time Change

Action: It was moved, seconded, and approved that the April PTO meeting at which elections will be held be changed to April 10 at 8:45 a.m.

At the next meeting will the PTO discuss moving the March meeting from morning to the evening.

Announcements

Laps For Lindsey prizes were discussed. The top prize will be a Samsung tablet with an Otterbox case

Adjournment

The meeting adjourned at 10:16 a.m.

Respectfully submitted,

Heather Reeves, Secretary